

Policy n° 1999-MR-01: Policy on the Supply of Goods M . 33d Services

3.2 An Act Respencting Contacting by Public Bodies – Chapter C-65.1

4.0 DEFINITIONS

For the purpose of this policy, the following terms and expressions signify:

4.1 Group Purchases

All acquisitions, constructions, leases and services are in right of the estimated amount of the contract according to the following rules:

7.1 Mutual Agreement Contract

7.1.1 The SWLSB may use the mutual agreement contract for all its contracts estimated at a

9.3 If the amendment involves an additional expenditure of 20% or more of the expenditure, the level of authorization is the one for the cumulative total of all expenditures.

- 12.2 Each school, centre or department administrator is responsible for ensuring the full enforcement of this policy in his school, centre or department. The Director of the Material Resources is responsible for the overall application of the policy and must ensure it is respected.
- 12.3 The RARC may perform a random audit of transactions to ensure that the purchasing policy is being observed.
- 12.4 The Director of the Material Resources shall evaluate the suppliers and maintain a list of accredited suppliers. A poor evaluation may entail the removal of the supplier's name from the list.

13.0 REVIEW

This policy shall be reviewed at least every three (3) years or as required.